

WALKTHROUGH DETAILS

Project	Pine Ridge Residences	Unit / area	Building A, unit 201	Walkthrough date	10/07/2026	Prepared by	Sarah Mitchell
Contractor	Summit Builders LLC	Handover date	10/21/2026				

PUNCH LIST ITEMS

#	Location / room	Item description	Trade	Priority	Responsible	Due date	Status	Date closed	Verified by
1	Living room	Diagonal crack in drywall next to the window.	Architectural	High	Drywall sub	10/14/2026	In progress		
2	Main bathroom	Missing grout on floor tile next to the shower.	Architectural	Medium	Tile sub	10/14/2026	Closed	10/12/2026	S. Mitchell
3	Kitchen	Leak at the drain pipe joint under the sink.	Plumbing	Critical	General contractor	10/09/2026	Closed	10/09/2026	S. Mitchell
4	Main bedroom	Closet door drags on the floor when closing.	Carpentry	Low	Carpenter	10/18/2026	Open		
5	Laundry	Outlet missing cover plate.	Electrical	High	Electrician	10/11/2026	Open		
6	Balcony	Paint splatter on baseboard.	Paint	Low	Painter	10/18/2026	Open		

Contractor

Name, signature and date

Owner / owner's rep

Name, signature and date

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